

**MINUTES OF THE CENTER FOR INSTRUCTION, TECHNOLOGY AND INNOVATION  
REGULAR MEETING  
February 11, 2015**

The Regular Meeting of the Center for Instruction, Technology and Innovation was held on Wednesday, February 11, 2015 at the CiTi Main Center in Mexico, New York.

Mr. John Shelmidine, Board President called the meeting to order at 6:32 p.m.

Board Members Present:	Donna Blake Casey Brouse Matthew Geitner Gregory Muench, Vice-President John Shelmidine, President William "Dave" White (Via Video Conference)
Board Members Absent:	Eric Behling Kevin Dix Joel Southwell
Central Administration:	Christopher J. Todd, District Superintendent Roseann Bayne Mark LaFountain Michael Sheperd
Other CiTi Staff:	Gisèle Benigno Tracy Fleming Iraina Gerchman Paul Gugel James Huber Missie Nabinger Amy Rhinehart Wayne Wideman
Officers:	Melissa Allard, District Clerk Kelly Wood, Treasurer
Attorney:	None
Guests:	None

**The Pledge of Allegiance was recited.**

**FACILITIES REPORT**

District Superintendent Todd shared with the Board the C&S construction report from Mr. Nate Van Wie. (A copy of the report can be found in the Board Supplemental File).

**NYSSBA Board Member Recognition**

Mr. Christopher Todd presented Mrs. Donna Blake with a binder from the New York State School Boards Association recognizing Mrs. Blake for her hours of Board Service and commitment to attending training and professional development workshops as a Board Member.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE JANUARY 21, 2015 REGULAR BOARD MEETING AND JANUARY 28, 2015 SPECIAL MEETING**

It was:

Moved by Matthew Geitner, seconded by Casey Brouse, that the Center for Instruction, Technology and Innovation (CiTi) Board approves the minutes of the January 21, 2015 Regular Board meeting and January 28, 2015 Special Board Meeting as presented.

Vote on the motion: Ayes 6, Nays 0, motion carried.

**FINANCE**

7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.

7.2 Financial Reports. Please see enclosures.

7.21 Treasurer's Report

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7.22 Budget Status Report & Transfers Greater Than \$50,000

**FINANCE (CONTINUED)**

- 7.3 Bids and Awards. Please see enclosure
  - 7.31 Cooperative Bid – General Supplies Bid #B15-0201
  - 7.32 Cooperative Bid – Building Condition Survey RFP Bid #B15-4005

7.4 Internal Claims Auditor Report.

It was:

Moved by Gregory Muench, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services hereby approves Sections 7.1 through 7.4 of Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 6, Nays 0, motion carried.

**PERSONNEL - AGENDA**

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.

Leaves of Absence							
Name	Program	Position	Effective Date				
Brett, Deborah	Exceptional Education	Teaching Assistant	1/27/2015 - 2/23/2015				
Canough, Amy	Exceptional Education	Teaching Assistant	1/30/2015 - 2/26/2015				
Rogers, Colleen	Exceptional Education	Teaching Assistant	1/26/2015 - 2/13/2015				
Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
Career & Technical Education	Vrooman, Roger	CDL Instructor	\$21.90	/hr	01/13/2015	06/30/2015	as per timesheet
Exceptional Education	Larca, Nicole	Teacher	\$55,288.00	/yr	03/02/2015	03/02/2018	to be prorated from 3/2/2015
Instructional Support Services	Halsey, Justin	Workshop Presenter	\$36.00	/hr	07/01/2014	06/30/2015	as per timesheet
	Kampff, Valarie	Workshop Facilitator	\$15.00	/hr	02/11/2015	06/30/2015	as per timesheet
	Kovalchik, Brian	Workshop Presenter	\$36.00	/hr	07/01/2014	06/30/2015	as per timesheet
	Ward, Krystal	Workshop Presenter	\$36.00	/hr	03/01/2015	06/30/2015	as per timesheet
	Wheeler, Ashley	Workshop Presenter	\$36.00	/hr	07/01/2014	06/30/2015	as per timesheet
Safety & Risk Management	Dusharm, LeLand	Safety Officer	\$38,500.00	/yr	02/02/2015		to be prorated from 2/2/2015
Substitutes							
Alternative Education							
Horth, Molly			\$8.75/hr				
Career & Technical Education							
Manwaring, Dana			\$79.36/day; \$10.00/hr				
Exceptional Education							
Frawley, Theresa			\$10.54/hr				
Friot, Kara			\$10.54/hr				
Gates, Krisa			\$8.75/hr				
Halstead, Crystal			\$79.36/day; \$10.00/hr; \$10.54/hr				
Kesselring, Alexandra			\$10.54/hr				
Lee, Susan			\$79.36/day; \$10.00/hr; \$10.54/hr				
Nilsen, Kristin			\$84.78/day; \$10.00/hr; \$10.54/hr				

It was:

Moved by Matthew Geitner seconded by Casey Brouse, that the Board of Cooperative Educational Services hereby approves Section 8.1 of the Personnel Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 6, Nays 0, motion carried.

**INSTRUCTIONAL SUPPORT**

9.1 Points of Pride – February 2015. Please See Enclosure.

9.2 Resolution to Approve an Overnight Field Trip – Migrant Education Program.

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the Migrant Education Outreach Program students to attend a 2-day College Assistance Migrant Program (CAMP) on Friday, April 10<sup>th</sup> and Saturday, April 11<sup>th</sup>, 2014 at the College at Oneonta. Students will be transported via a CiTi DOT inspected van and will be staying with assigned CAMP hosts at the campus dorms and chaperoned by METS and CAMP staff throughout the program. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

It was:

Moved by Donna Blake, seconded by Gregory Muench, that the Oswego County Board of Cooperative Educational Services hereby approves the Migrant Education Outreach Program students to attend a 2-day College Assistance Migrant Program (CAMP) on Friday, April 10<sup>th</sup> and Saturday, April 11<sup>th</sup>, 2014 at the College at Oneonta. Students will be transported via a CiTi DOT inspected van and will be staying with assigned CAMP hosts at the campus dorms and chaperoned by METS and CAMP staff throughout the program. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

Vote on the motion: Ayes 6, Nays 0, motion carried.

**SUPERINTENDENT’S REPORT**

10.1 Fingerprinting

District Superintendent Todd informed the Board that the State Education Department has decided that they will be going with Livescan as of July 15<sup>th</sup> to provide fingerprinting services. All current fingerprinting methods etc. will no longer be accepted. BOCES’ can agree to switch over and still provide the service, but if they do they must provide the service to anyone that wants fingerprints not just component school districts. When there is a request for fingerprints, there must be a location within a thirty minute drive and the fingerprints must be completed within a seven day period. Mr. Todd stated that if there isn’t a location within a thirty minute drive, he believes a mobile unit will be dispatched to the area. Mr. Todd informed the Board that he is recommending that CiTi not be a site for the fingerprinting because he believes there will be too many fingerprint candidates and he doesn’t believe it would be in the best interest at this time.

**PRESIDENT’S REPORT**

President Shelmidine reminded those in attendance of the OCSBA meeting on February 26<sup>th</sup> at Baldwinsville. Someone from Baldwinsville will be present to speak about opting out of the School Lunch Program.

**OTHER ITEMS TO COME BEFORE THE BOARD**

Board Vice-President Gregory Muench stated that he wanted to bring up the fact that he is unhappy with the work of Mosaic Associates Architects and he feels the Board Should decide to withhold some of their payment from their contract. Mr. Todd stated that he would have Mike Sheperd review the architectural payment schedule and they would share with the Board what they found needed to still be paid. Mr. Todd stated that the only possible problem with withholding some money for the current project might be how it would affect getting Phase three up and going.

**Executive Session Motion**

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services enter into an Executive Session for the purpose of discussing negotiations pursuant to the Taylor Law. It is anticipated that there will be no action to be taken once the Board Adjourns back to regular session.

Vote on the motion: Ayes 6, Nays 0, motion carried.

The Board entered Executive Session at 7:02 p.m.

**Regular Board Meeting reconvened**

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the CiTi Board adjourn the Executive Session and reconvene to the Regular Board Meeting.

Vote on the motion: Ayes 6, Nays 0, motion carried.

The CiTi Board adjourned the Executive Session and reconvened the Regular Board meeting at 7:18 p.m.

**MEETING ADJOURNED**

It was:

Moved by Casey Brouse, seconded by Donna Blake, that the CiTi Board Meeting be adjourned.

Vote on the motion: Ayes 6, Nays 0, motion carried.

The BOCES Board adjourned at 7:25 p.m.

Respectfully Submitted,

Melissa A. Allard  
District Clerk